

FREEMAN

841 Joseph E. Lowery Blvd.
 Atlanta, Georgia 30318
 Ph: 404-253-6494 • Fax: 404-898-0415
FreemanAtlantaES@Freemanco.com

**DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 18, 2008**

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **TRAINING 2008 CONFERENCE AND EXPO - FEBRUARY 4-5, 2008**
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 404-253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

GRAPHICS AND SIGNS

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see guidelines for electronic files on the reverse side of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq. ft.
 sq. ft. _____ x \$14.45 = \$ _____

- \$14.45 per sq. ft. (standard price \$18.05)
- Minimum order per graphic 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS




Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____
 Application _____
 PMS Colors _____

Backing Material:

- | | |
|------------------------------------|-----------------------------------|
| Foamcore <input type="checkbox"/> | Masonite <input type="checkbox"/> |
| PVC <input type="checkbox"/> | Plexi <input type="checkbox"/> |
| Gatorfoam <input type="checkbox"/> | Other <input type="checkbox"/> |

Vertical <input type="checkbox"/>	Horizontal <input type="checkbox"/>	Use Your Judgment For Sign Layout <input type="checkbox"/>
		

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:




	QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	_____ @	\$41.50	\$51.90 = \$	_____
7" x 22"	_____ @	\$42.60	\$53.25 = \$	_____
7" x 44"	_____ @	\$41.90	\$52.40 = \$	_____
9" x 44"	_____ @	\$51.15	\$63.95 = \$	_____
11" x 14"	_____ @	\$54.40	\$68.00 = \$	_____
14" x 22"	_____ @	\$59.70	\$74.65 = \$	_____
14" x 44"	_____ @	\$77.70	\$97.15 = \$	_____
22" x 28"	_____ @	\$66.50	\$77.95 = \$	_____
28" x 44"	_____ @	\$88.70	\$110.90 = \$	_____
20" x 60" (white only)	_____ @	\$171.65	\$214.55 = \$	_____

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

**Straight Time - \$ 100.15 Overtime - \$ 150.25
 Double Time - \$ 200.30**

INDICATE YOUR SIGN COPY HERE:

- Please feel free to attach additional sign copy on separate page.

Vertical <input type="checkbox"/>	Horizontal <input type="checkbox"/>	Use Your Judgment For Sign Layout <input type="checkbox"/>
		

Background Color: _____

Lettering Color: _____

TOTAL COST

Sub-Total _____ + Tax (8.0%) _____ = TOTAL _____

FREEMAN graphics & signs

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our desire is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass this information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to insure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

Minimum requirements for original artwork, such as logos, when Freeman is providing design and layout:

- 300 dpi resolution at a size of 8 x 10 inches (higher resolution files will result in improved final product)

Minimum requirements for final artwork that Freeman will reproduce exactly as provided:

- 100 dpi resolution at full size of actual finished product

Minimum requirements for both:

- All related PMS and/or CMYK color codes
- Accurate color proof print of artwork
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a "vector" file, include all fonts, or convert fonts to outlines or paths

ACCEPTABLE FILE SOFTWARE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs (listed in order of preference):

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW
- MACROMEDIA freehand
- QUARK XPRESS

Files should always be saved in their native format.

ACCEPTABLE FILE TYPES

Files that Freeman **can use** in order of preference, include:

- EPS and AI (especially when submitting logos)
- TIF (especially when submitting photos)
- JPG (provided resolution is high enough for photo images; not recommended for logos)

File types that Freeman **cannot use** to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file types
- Self-extracting files, such as EXE or SEA files

WAYS TO SEND ARTWORK

• Artwork files that are of acceptable resolution as listed above will typically be too large to send via e-mail. Files may be saved and sent via overnight delivery on either a CD-ROM or a DVD, along with the hard-printed proof copy. (Floppy disks and zip drives are not a good option for sending large graphics files.)

• Large files may also be posted to Freeman's FTP site for downloading—you may get the password and other needed information from your Freeman service representative in order to post files. However, a hard paper proof print must also be sent via overnight delivery in addition to posting the electronic files.